

Appendix 2: Equality Analysis Report

Title:	Fees and Charges
EA Lead :	Bruce Bird
EA Team:	Finance and Service Managers
Date Commenced:	November 2015
Target Completion Date:	Decision to be taken by Cabinet 7 January 2016
Reason for assessment:	Cabinet Key Decision

Context and Scope

1. What are the main purposes and aims of the service/project/decision?

To approve a schedule of Fees and Charges for Council services and activities, to apply from 1 April 2016.

2. What effect does it have on how other organisations operate and what commitments of resources are involved?

No impact on how other organisations operate. No additional commitment of resources involved.

6. How does it help to us meet our general duties under the Equality Act 2010?

By having no obvious impacts on the particular equality groups, the general duties under the Equality Act 2010 are not being compromised.

7. What is the scope of this analysis?

The scope of the analysis is to consider whether the Fees and Charges for services currently approved remain appropriate or should be amended for 2016/2017.

Information gathering and research

8. What existing information and data was obtained and considered in the assessment?

LDC Fees and Charges compared with those of other local authorities to gauge consistency. Income generated compared with cost of service.

9. What gaps in information were identified and what action was undertaken/is planned to address them?

None identified.



Lewes District Council

10. What communities and groups have been involved and what consultation has taken place as part of this assessment?

No community consultation has taken place. Proposed changes build on current fees and charges only.

Analysis and assessment

11. What were the main findings, trends and themes from the research and consultation undertaken?

None identified

12. What positive outcomes were identified?

None identified

13. What negative outcomes were identified?

None identified

Action planning

14. The following specific actions have been identified: *(see paragraph 25 of the guidance)*

Issue Identified	Action Required	Lead Officer	Required Resources	Target Date	Measure of Success
No issues identified					

Summary Statement

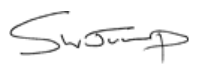
Between 1 November and 30 November 2015 Equality Analysis was undertaken by *Bruce Bird* on the *proposed changes to Fees and Charges from 1 April 2016*.

Due regard was given to the general equalities duties and to the likely impact of the policy/service/decision/project* on people with protected characteristics, as set out in the Equality Act 2010.

The assessment identified: (*delete as appropriate)

No major changes are required. The EA demonstrates the decision is robust, there is little potential for discrimination or adverse outcomes, and opportunities to promote equality have been taken.

Approval

Director/Head of Service	Steve Jump
Signed	
Dated	10 December 2015